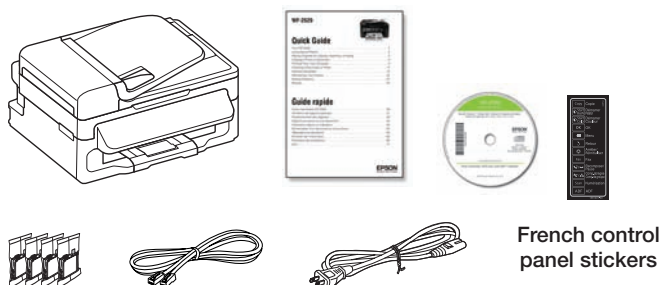# WF-2520
Start Here

## Read these instructions before using your product.

Note for Spanish speakers/Nota para hispanohablantes: Para obtener instrucciones de configuración en español, consulte la *Guía de instalación* en **www.epson.com/support/wf2520sp** (requiere una conexión a Internet).
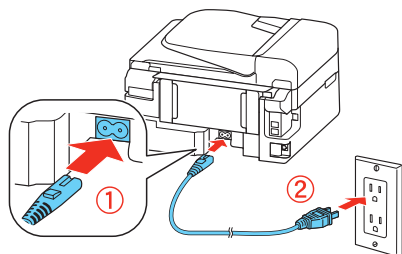
1 Unpack

French control panel stickers

Caution: Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability.

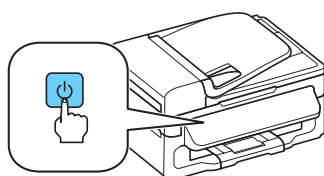Remove all protective materials, including from inside the printer.
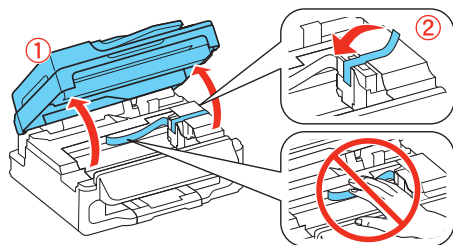
2 Turn on

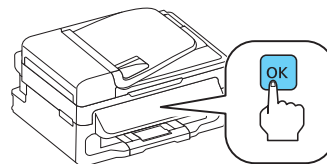**1** Connect the power cord to the back of the printer and to an electrical outlet.

Caution: Do not connect to your computer yet.

2 Press the ⏻ power button.

3 Select settings

1 To select **English** as your language, press **OK**.

If you want to change the language, press ▲ or ▼ to select it, then press **OK**.

2 Select your country/region and press **OK**.

3 Select **Summer** if Daylight Saving Time is in effect; otherwise, select **Winter**. Press **OK**.

4 Select the date format and press **OK**.

5 Press the number keys to enter the date and press **OK**.

6 Select the time format (**12h** or **24h**) and press **OK**.

7 Press the number keys to enter the time. Then press ▲ or ▼ to select **AM** or **PM**, if necessary.
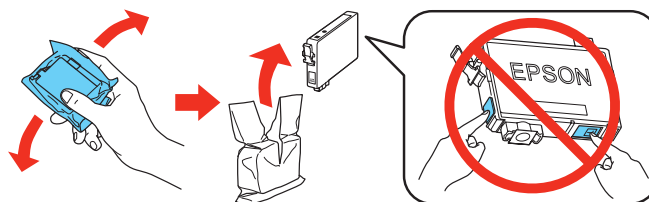
8 Press **OK**.

Note: You can change the date and time settings using the printer's control panel. For more information, see the online *User's Guide*.

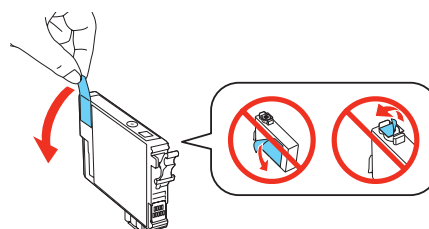## 4 Install ink cartridges

1 Lift up the scanner unit.
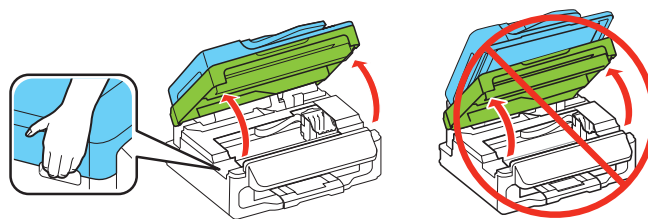
2 Shake the ink cartridges gently 4 or 5 times, then unpack them.

Caution: Don't touch the green chip or small window on any cartridge.
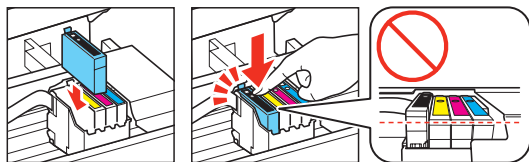
3 Remove only the yellow tape from each cartridge.

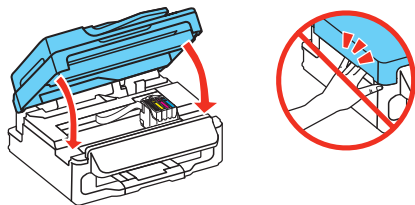**Caution:** Don't remove any other seals or the cartridges may leak.

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4 Insert the cartridges in the holder for each color, and press each cartridge down until it clicks.

**5** Lower the scanner unit.

6 Press **OK** to prime the ink delivery system. This takes about 4 minutes.

Note: The cartridges included with the printer are designed for printer set up and not for resale. After some ink is used for priming, the rest is available for printing.
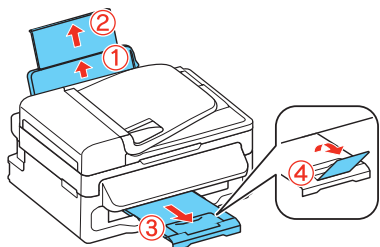
Caution: Don't turn off the printer while it is priming or you'll waste ink.

5 Load paper

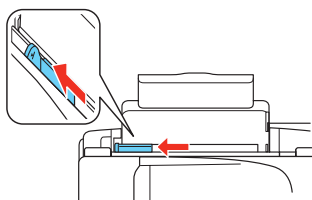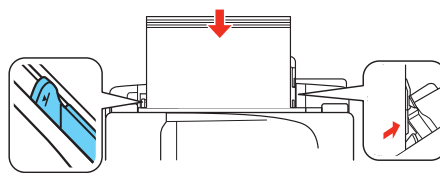**1** Flip the feeder guard forward.
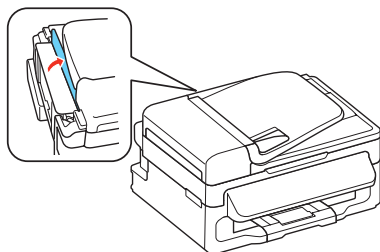
2 Raise the paper support, pull out the output tray, then raise the paper stopper.
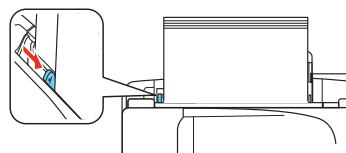

3 Slide the edge guide to the left.

4 Load paper against the right edge guide and behind the tab line on the left edge guide, with the printable side faceup.
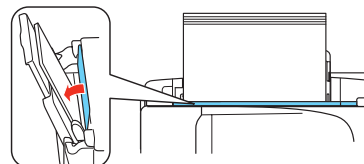

Caution: Don't load the paper sideways; always load it short edge first.

5 Slide the edge guide against the left edge of the paper, but not too tightly.

6 Flip the feeder guard back.

6 Connect the fax line

To fax, connect the included phone cord to a telephone wall jack and to the **LINE** port on the back of your product. To connect a telephone or answering machine, use the **EXT.** port on your product. See the *Quick Guide* for more details.
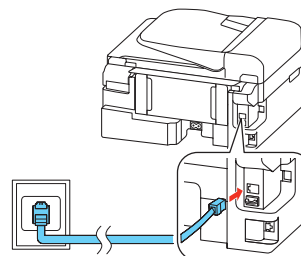

Note: If you're connecting to a DSL phone line, you must use a DSL filter or you won't be able to fax. Contact your DSL provider for the necessary filter.

7 Install software

Note: If your computer does not have a CD/DVD drive, you can download the software from the Epson website (see "Epson technical support").

Caution: Be sure to close your other programs, including any screen savers and virus protection software, before beginning this software installation.

1 Make sure the printer is **NOT CONNECTED** to your computer.
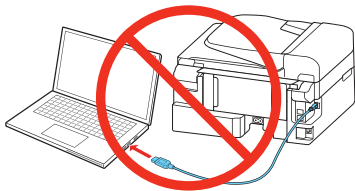
Windows®: If you see a Found New Hardware screen, click **Cancel** and disconnect the USB cable. You can't install your software that way.
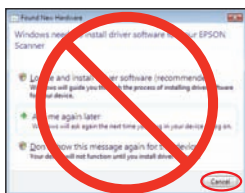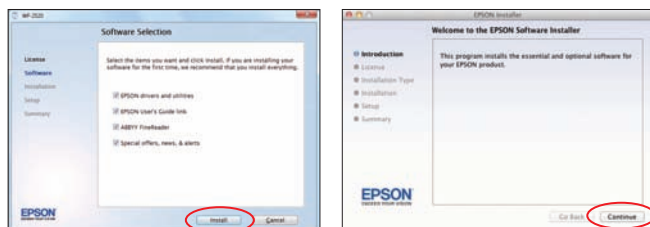

2 Insert your product CD.

3 **Windows:** If you see the AutoPlay window, click **Run Setup.exe.** If you see the User Account Control screen, click **Yes** or **Continue**.

Mac OS X: Double-click the EPSON icon.

4 Click **Install** (Windows) or **Continue** (Mac OS X) and follow the instructions on your computer screen.

Any problems?

## Network setup was unsuccessful.

- If you see a firewall alert message, click **Unblock** or **Allow** to let setup continue.

- Print a network status sheet to verify that the network settings are correct. To print the sheet, press the ✓≡ **Menu** button, press ▲ or ▼ to select **Network Settings**, and press **OK**. Then press ▲ or ▼ to select **Print Network Status Sheet** and press the **Color** ◇ **Start** button.

- When using TCP/IP, either make sure your network's DHCP option is enabled or assign a static IP address. If you have assigned a static IP address, make sure it is not being used by another device.

- Try turning the router off and on.

- Try changing the network cable and/or the network port connection to your router.

- Try connecting to the router with your computer or another device to confirm that the router is working correctly.

- Make sure your firewall or security software is not set to block port 3629 (TCP/UDP). Disable the firewall temporarily to see if that may be causing the problem. Contact your firewall manufacturer for assistance.

- Remove and reinsert the CD to reinstall your product software.

You see error messages on the printer's LCD screen.

See your online *User's Guide* for troubleshooting information.

Setup is unable to find my printer after connecting it with a USB cable.

Make sure it is securely connected as shown:
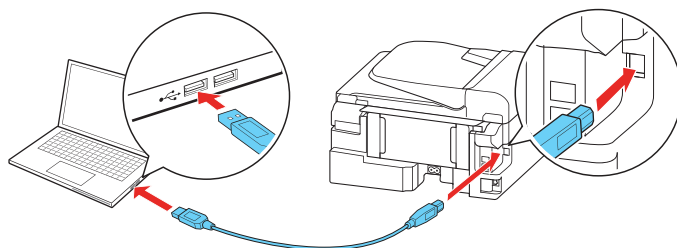
Print quality problems

- Make sure your paper is loaded printable side up in the sheet feeder (usually the whiter, brighter, or glossy side).

- If you notice light or dark bands across your printouts or they are too faint, run a nozzle check to see if the print head needs cleaning. See the *Quick Guide* for more information.

- The ink cartridges may be low on ink. Check your cartridge levels and replace cartridges, if necessary. See the *Quick Guide* for more information.

Any questions?

Quick Guide

Basic instructions for printing, copying, scanning, and faxing.

On-screen help with your software

Select **Help** or **?** when you're using your software.

User's Guide

Click the ⬭ icon on your desktop (or in the **Applications/ Epson Software/Guide** folder in Mac OS X) to access the online *User's Guide*, how-to videos, software downloads, EPSON® Supplies Central®, and more (requires an Internet connection). If you don't have a User's Guide icon, you can install it from the CD or go to the Epson website, as described below.

Epson technical support

Visit **epson.com/support** (U.S.) or **epson.ca/support** (Canada) where you can download drivers, view manuals and how-to videos, get FAQs, or e-mail Epson.

You may also speak with a support specialist by calling (562) 276-4382 (U.S.) or (905) 709-3839 (Canada), 6 AM to 8 PM, Pacific Time, Monday through Friday, and 7 AM to 4 PM, Pacific Time, Saturday.

Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Software technical support

ABBYY® FineReader®
(408) 457-9777
www.abbyy.com
support@abbyyusa.com

Recycling

Epson offers a recycling program for end of life products. Please go to **www.epson.com/recycle** for information on how to return your products for proper disposal.

Need paper and ink?

Try EPSON specialty papers with DURABrite® Ultra Ink for professional results. For the right supplies at the right time, you can purchase them at EPSON Supplies Central at **www.epson.com/ink3** (U.S. sales) or **www.epson.ca** (Canadian sales). You can also purchase supplies from an EPSON authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

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Epson offers a wide variety of papers to meet your needs; visit EPSON Supplies Central for more information.

Presentation Paper Matte
Smooth, non-glare, instant-drying paper for home, school, and business projects.

Genuine EPSON inks

Look for the numbers below to find your cartridges. It's as easy as remembering your number!

DURABrite Ultra INK

WF-2520 ink cartridges

Color	Standard-capacity	High-capacity
⬤ Black	200	200XL
⬤ Cyan	200	200XL
⬤ Magenta	200	200XL
⬤ Yellow	200	200XL

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