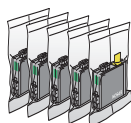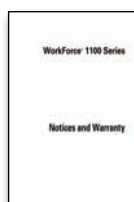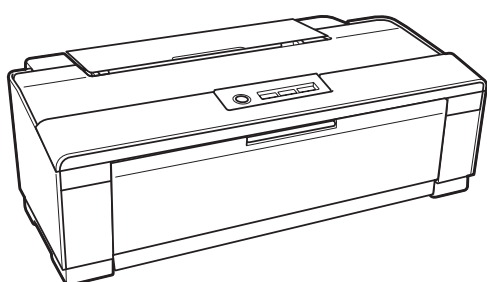# WORKFORCE® 1100 Series
Start Here

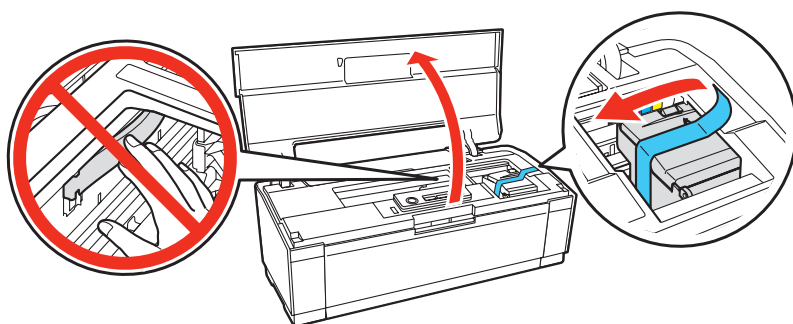*Please read these instructions before using the printer.*

1 Unpack

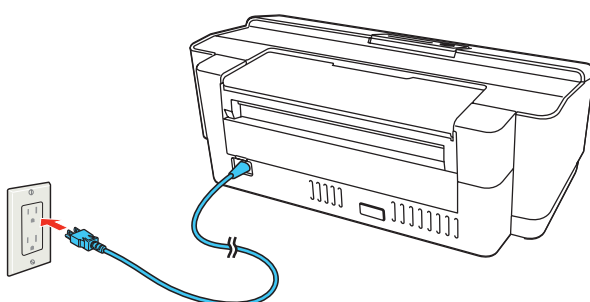If anything is missing, contact Epson® as described on the back of this sheet.

Caution: Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability.
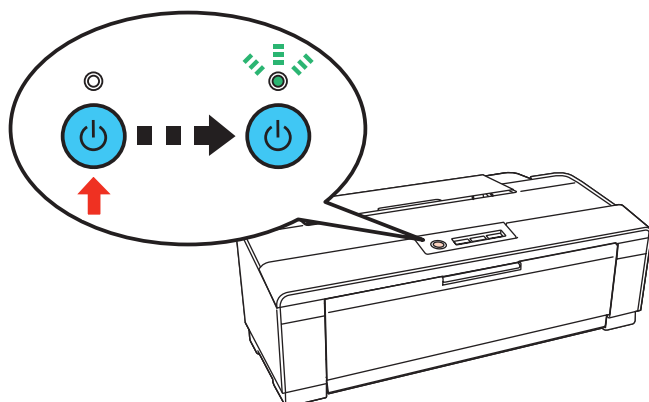
Remove all protective materials.

2 Turn on the printer

1 Connect the power cable.

Caution: Do not connect to your computer yet.

2 Press the ⏻ power button.

3 Install ink cartridges

1 Lift up the printer cover.
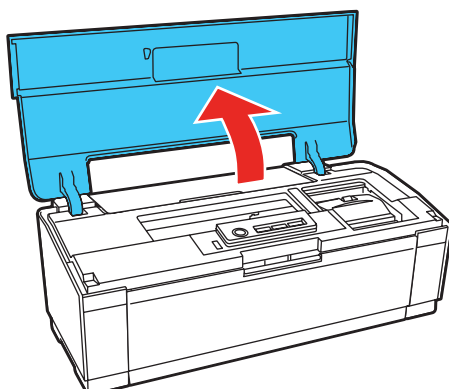
2 Open the cartridge cover.
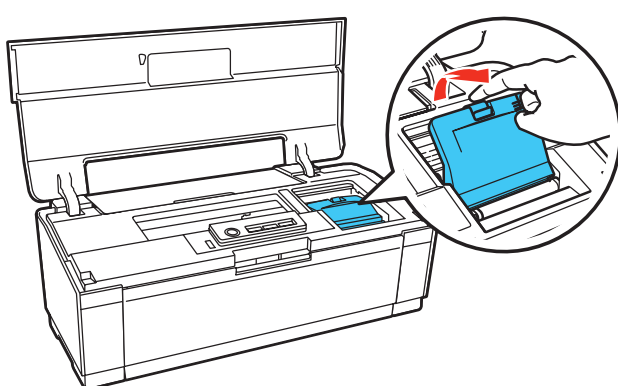
3 Shake the ink cartridges gently 4 or 5 times, then unpack them.

4 Remove only the yellow tape from each cartridge.

Caution: Don't remove any other seals from the cartridges.
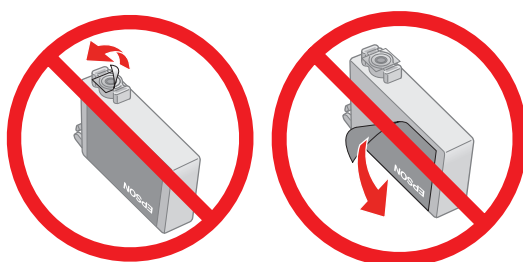
5 Insert the cartridges in the holder for each color.
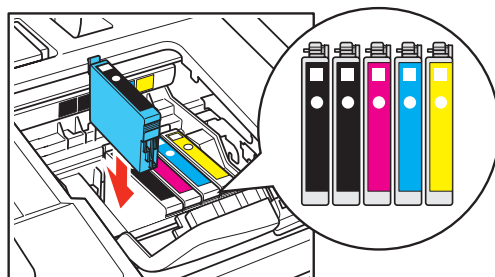
6 Press the cartridges down until they click.

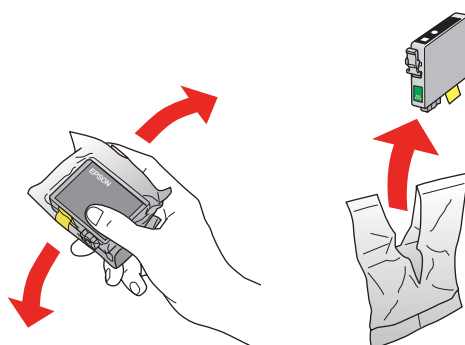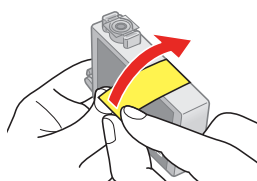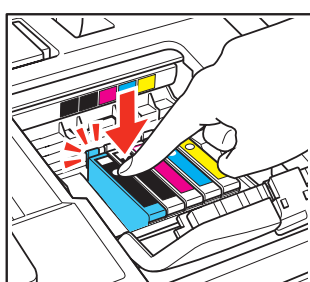**7** Close the ink cartridge cover and press it down until it clicks.
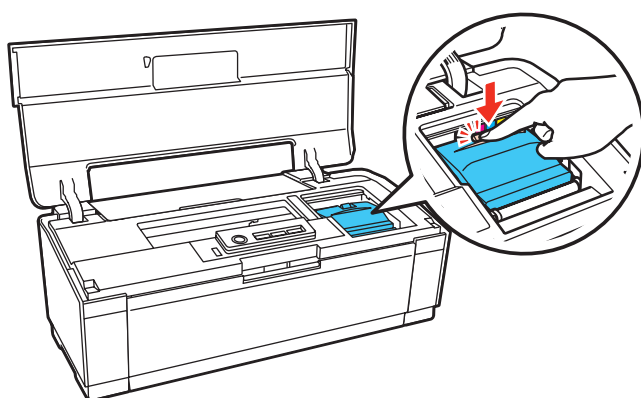
8 Close the printer cover.

9 Press the ⬠ ink button to charge the ink. Charging takes about 2.5 minutes.
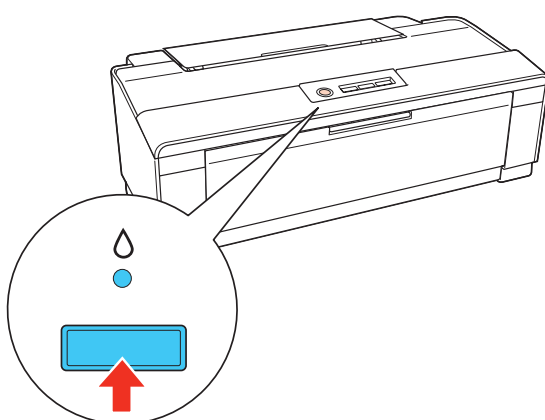
Note: Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

Caution: Don't turn off the printer while the ⏻ power light is flashing or you'll waste ink.

4 # Load paper

1 Open the paper support and pull up the extensions.
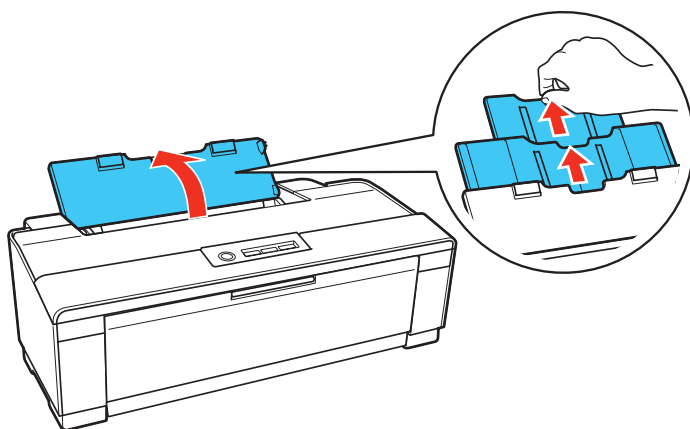
2 Open the output tray and pull out the extensions.
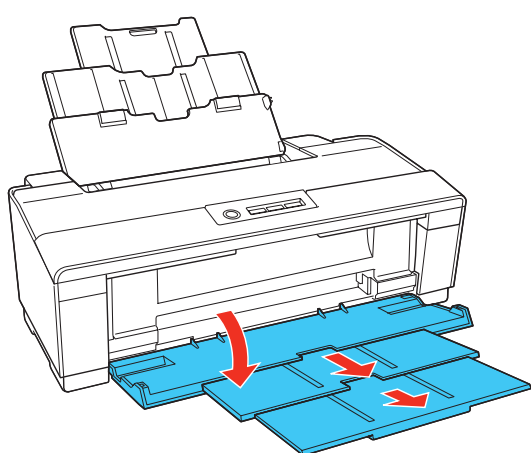
3 Squeeze the edge guide and slide it left.
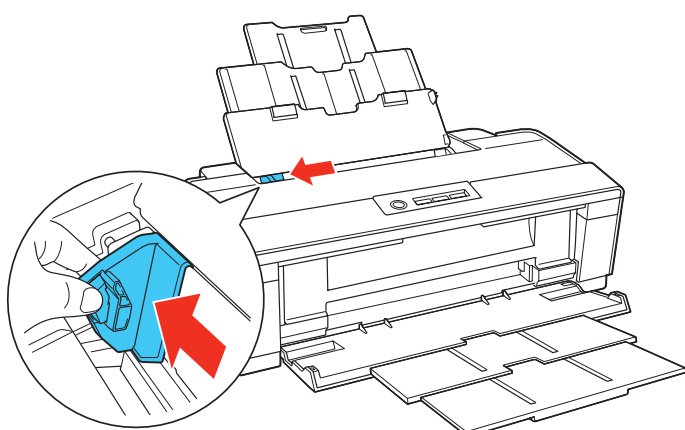
4 Load paper against the right edge guide and behind the tab, with the printable side face up.
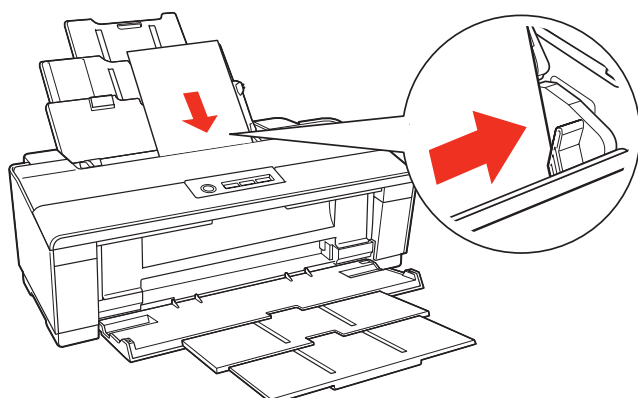
Note: Don't load the paper sideways; always load it short edge first.
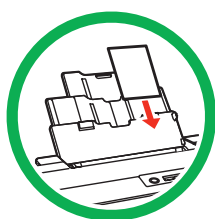
5 Squeeze the edge guide and slide it over.
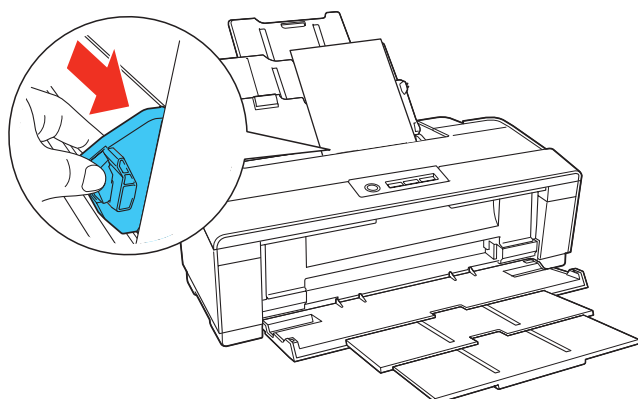
5 Install software

Your software works with Windows® 7, Windows Vista®, Windows XP Professional x64, Windows XP, Windows 2000, and Mac OS® X 10.3.9, 10.4.11, and 10.5.x.

Windows

1 Make sure the printer is **NOT CONNECTED** to your computer.
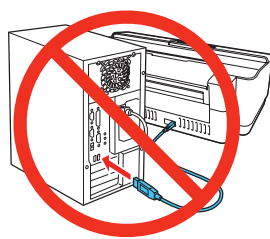
> **Note:** If you see a Found New Hardware screen, click **Cancel** and disconnect the USB cable. You can't install your software that way.
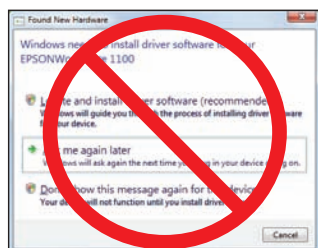
2 Insert the WorkForce 1100 Series software CD.

If you see the AutoPlay window, click **Run Setup.exe**. When you see the User Account Control screen, click **Continue** or **Yes**.
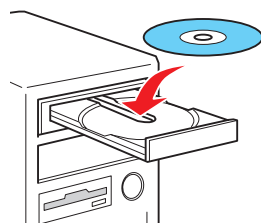
3 Click **Install** and follow the on-screen instructions.

4 When you see this screen, click the first option and then click **Next**, *unless* the printer is connected to your computer through an external print server.

If you're using an external print server, click the second option, click **Next**, then skip to step 6.

5 When prompted, connect a USB cable. Use any open USB port on your computer.
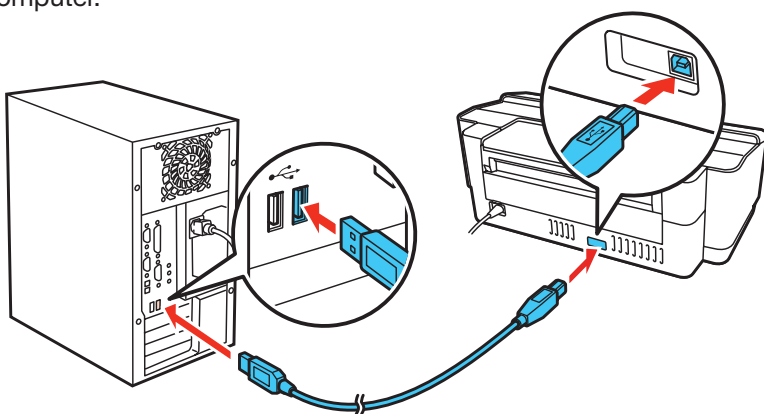
> **Note:** If installation doesn't continue after a moment, make sure you securely connected and turned on the printer.

6 Follow the on-screen instructions to install the rest of the software and register your printer.

7 When you're done, remove the CD and restart your computer.

You're ready to print! See your on-screen *Epson Information Center* for instructions.

Macintosh®

1 Make sure the printer is **NOT CONNECTED** to your computer.

2 Insert the WorkForce 1100 Series software CD.

3 Double-click the **Epson** icon.

4 Click **Install** and follow the on-screen instructions.

> **WORKFORCE 1100 Series**
> Software Installation
> This CD-ROM has all the software you need for your WorkForce 1100 Series.
> Click **Install** to get started.
>
> WorkForce 1100 Series Driver
> Epson Information Center
> Bonus Software
>
> If you need to install individual items, click **Custom**.
>
> **EPSON**   ○ Custom   ○ Install   ▮ Exit

5 When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.
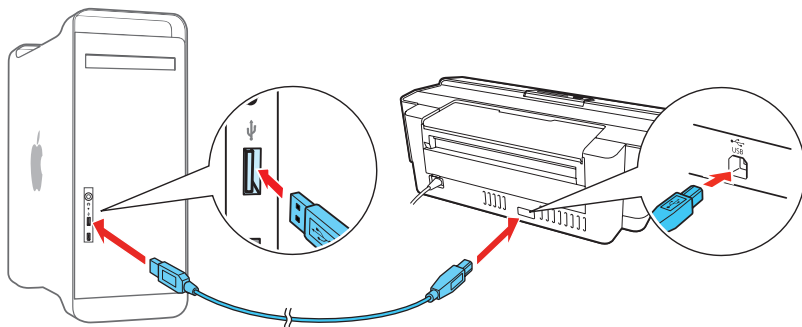
6 Mac OS X 10.5 users: skip to step 10.

Other users: continue with step 7.

7 When you see this screen, click **Add Printer**.

> **WORKFORCE 1100 Series**
> Software Installation
> Before you can print, you will need to add the printer to the printer list.
> Click **Add Printer** and then follow the on-screen instructions.
>
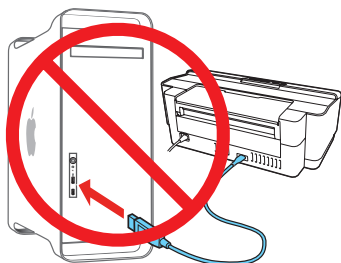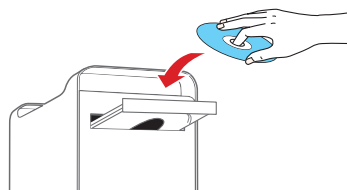> Add Printer
>
> **EPSON**   ► Next

8 Follow the steps on the right side of the screen to add the printer.

> **WORKFORCE 1100 Series**
> Software Installation
> Before you can print, you will need to add the printer to the printer list.
> Click **Add Printer** and then follow the on-screen instructions.
>
> Add Printer
>
> **EPSON**   ► Next

9 Click **Next** again, if necessary.

10 Follow the on-screen instructions to install the rest of the software and register your printer.

11 When you're done, eject the CD.

You're ready to print! See your on-screen *Epson Information Center* for instructions.

Solving problems

The printer makes noise after ink cartridge installation.

- The first time you install ink cartridges, the printer must charge its print head for 2.5 minutes or so. Wait until charging finishes (the ⏻ power light stops flashing) before you turn off the printer, or it may charge improperly and use excess ink the next time you turn it on.

- If the printer stops moving or making noise, but the ⏻ power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in "**Any questions?**".

- Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.

You're having problems installing the printer software.

- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

- Close your other programs, including any screen savers and virus protection software, and install the software again.

Any questions?

On-screen *Epson Information Center*

Click the desktop shortcut for easy access to the WorkForce 1100 Series user's guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.

Online help with your software

Select **Help** or **?** when you're using your software.

Technical Support

Internet Support

Visit Epson's support website at **epson.com/support** and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative

Call (562) 276-7202 (U.S.), 6 AM to 8 PM, Pacific Time, Monday through Friday and 7 AM to 4 PM, Saturday, or (905) 709-2567 (Canada), 6 AM to 6 PM, Pacific Time, Monday through Friday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Need paper and ink?

Try Epson paper with DURABrite® Ultra Ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central℠ at **www.epson.com/ink3** (U.S. sales) or **www.epson.ca** (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Genuine Epson Paper

Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central for more information.

Presentation Paper Matte
Ultra smooth, non-glare, instant-drying paper for scrapbooks, newsletters and graphical presentations.

Bright White Paper
Smooth, bright white, non-glare finish for crisp text and colorful images, plus brilliant two-sided printing.

Genuine Epson Inks

DURABrite Ultra INK

Look for the numbers below to find your cartridges. It's as easy as remembering your number!

Color	Standard-capacity	High-capacity
● Black	69	68
● Cyan	69	68
● Magenta	69	68
● Yellow	69	68

Note: The Workforce 1100 Series requires two black ink cartridges.

Cut out the card to the right and keep it with you when purchasing replacement ink cartridges.

WorkForce® 1100 Series Ink Cartridges

Color	Standard-capacity	High-capacity
● Black	69	68
● Cyan	69	68
● Magenta	69	68
● Yellow	69	68